

Grant Applications for Melksham on 08/09/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3678	Community Area Grant	Shurnhold Fields Car Park	Melksham Without Parish Council	£5000.00
3822	Health and Wellbeing Grant	Celebrating Age Wiltshire Phase 2	Wiltshire Music Centre	£1500.00
3690	Community Area Grant	William Breach Playground Equipment Replacement	Bulkington Parish Council	£5000.00
3845	Community Area Grant	Forest Community Centre Roof	Forest Community Centre	£3000.00

ID	Grant Type	Project Title	Applicant	Amount Required
3678	Community Area Grant	Shurnhold Fields Car Park	Melksham Without Parish Council	£5000.00

Submitted: 17/02/2020 15:27:51

ID: 3678

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

As this is a joint project of Melksham Town Council and Melksham Without Parish Council and the grant is to improve the access for residents of both those Councils and the wider Melksham Community Area we are therefore looking to fund the project 3 ways MTC MWPC and the Area Board.

5. Project title?

Shurnhold Fields Car Park

6. Project summary:

Shurnhold Fields is a joint project of Melksham Town Council and Melksham Without Parish Council. Developing the public open space that was the former playing fields of George Ward School into a mini country park for all to enjoy. The provision of a fenced car park and bike rack is to ensure that this open space is accessible to all from Melksham Town Melksham Without and the wider Melksham Community Area and not just those within walking distance from the George Ward Gardens estate. It needs to be secure to prevent vehicles and unauthorised encampments accessing the fields.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN12 8DX

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Older People

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

03/2019

Total Income:

£345016.00

Total Expenditure:

£262120.00

Surplus/Deficit for the year:

£8128.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

Melksham Without Parish Council have a 10K earmarked reserve for the Shurnhold Fields Project for capital items and are using 5k as their share of funding. The remainder is for other future projects. There is another earmarked reserve for open space maintenance of 97K from Persimmon

from S106 agreement other aspects of the project such as improvements to the entrance gates ground works for the bike rack and ongoing maintenance are funded from that reserve.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£17000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Height Restriction Barrier for car park	2375.00	Melksham Without Parish Council	yes	6000.00
Bike Rack	300.00	Melksham Town Council		6000.00
Car Park	11895.00			
Fence	1180.00			
Estimate up charge for larger car park and fence to accommodate shed	1250.00			
Total	£17000			£12000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The provision of a fenced car park and bike rack is to ensure that this open space is accessible to all from Melksham Town Melksham Without and the wider Melksham Community Area and not just those within walking distance from the George Ward Gardens estate. In the Melksham Community Area profile 2014-2026 that informed the core strategy it states an under supply of amenity green space in both the urban area and rural area page 7 and 8. Page 16 priorities for the area recommends onsite provision for amenity green space should be sought in areas of under provision. The JSA is currently not available online for us to view and acknowledge that it is about to be updated but we feel the improvement of this public open space with its wildflower meadow 200 WW1 commemorative trees and rare orchard trees to be planted contribute to both the Wiltshire Council carbon neutral agenda as well as the general health and wellbeing of the residents of the Melksham community area. Giving them an easily accessible place to be able to walk in the countryside. Without adequate car parking facilities cars will park in Dunch Lane. A 10-space car park is planned and will require land drainage consent but likely to be considered

permitted development. The car park construction will be of a grass matting variety to suit the land drainage requirements.

14. How will you monitor this?

Regular feedback on the new Friends of Shurnhold Fields Facebook page and onsite conversations between the Friends and those enjoying the space.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

NA

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Capital expense by Melksham Without Parish Council and Melksham Town Council.
Maintenance expense from S106 contribution. Volunteer hours from the Friends of Shurnhold Fields.

17. Is there anything else you think we should know about the project?

The overall development of the public open space. Maintenance costs of £1119.00 for 18/19 and £3763.00 to date for 19/20. £1640.00 benches and picnic tables £5000.00 for a secure tool shed, £8276.00 to improve access to car park from Dunch Lane.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3822	Health and Wellbeing Grant	Celebrating Age Wiltshire Phase 2	Wiltshire Music Centre	£1500.00
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Submitted: 14/07/2020 14:03:56

ID: 3822

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Health and Wellbeing Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Celebrating Age Wiltshire Phase 2

6. Project summary:

Celebrating Age Wiltshire CAW Phase 2 will use arts heritage activities to reach the most isolated older people in the Melksham area helping to tackle loneliness and aiming to improve their health and wellbeing through creative and artistic engagement. In particular, CAW will target those people who are vulnerable and socially isolated due to frailty ill health dementia poor mobility or caring responsibilities. Due to Covid-19 outbreak our work now draws on five different strands of both live and online activity. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7DZ

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Leisure and Culture

Older People

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

03/2019

Total Income:

£1004402.00

Total Expenditure:

£1186572.00

Surplus/Deficit for the year:

£-153547.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£117332.00

Why can't you fund this project from your reserves:

Celebrating Age Wiltshire's core costs and activity are covered by grants from various sources with finances being managed by Wiltshire Music Centre. £117332.00 of unrestricted reserves are available for general use by the organisation. The Trusts reserves policy is based on a detailed analysis of the required minimum level of reserves based on a risk assessment of the main risks relating to loss of income together with allocating reserves for specific investment project expenditure. This policy requires that the designated reserves include a risk management fund maintained at a level which will enable the organisation to operate for a two-year period if adverse operating conditions make this necessary.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£10492.60		
Total required from Area Board		£1500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Staff salaries	3548.00	The National Lottery Community Fund	yes	7112.60
Artist fees for delivery	2760.00	Charitable Trusts	yes	1000.00
Travel staff artists and participants	950.00	Donations / transport contributions		92.50
Professional development	500.00	Professional development income		37.50
Admin IT phone venue hire and	404.60	In kind income transport and venue hire		750.00

recruitment costs		
Marketing and documentation	450.00	
Materials and refreshments for sessions	300.00	
Evaluation	350.00	
WMC management fee	480.00	
In kind expenditure transport and venue hire	750.00	
Total	£10492.6	£8992.6

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

CAW Phase 1 has run very successfully in 6 community areas over the last 3 years and has engaged with some of the most vulnerable and isolated members of those communities. We now wish to build on this success and forge new links within the Melksham community in order to reach more people who are not able to socialise and attend arts and heritage events. Due to Covid-19 there are many frail older people who are even more socially isolated now and with the support of GP Care Co-ordinators Social Prescribers Community Connectors and Care workers we wish to offer more focused activity on a one to one basis for those who are referred to the project. As most activity has moved online we are planning to connect with those who are not online and offer them bespoke Creative Conversations either via telephone or when possible in their own homes. We will enrol the assistance of many volunteers to support this activity with preparation and follow up phone calls. We will also develop a Wiltshire Postcards project which will send postcards and correspondence to many older people engaging with school children to help design the images and messages sent. We will work with the Melksham Community Engagement Manager Melksham Seniors and the Age Friendly Melksham co-ordinator as well as local medical centres and sheltered housing management to refer participants to the project. Our aim is for participants to feel a reduced sense of social isolation or loneliness due to the regular connection our Creative Conversations and engagement in the project can offer them. They may also experience an increased sense of wellbeing due to learning new activities or creative stimulation. When government guidelines allow us to we will return to programming suitable age-friendly events such as concerts, theatre, singing and poetry sharing's in local venues sheltered housing and care home gardens and lounges.

14. How will you monitor this?

An external evaluator has been employed as part of the county wide reach of the project. The evaluator will advise on the data to be collected. They will also collect and collate independent

feedback from participants partner organisations and community organisations with the assistance of volunteers. Data will also be gathered by the Project Manager or Project Assistant.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

CAW 2 will be following the Wiltshire Music Centres WMC Safeguarding Policy for which the Chief Executive is ultimately responsible. The project partners will also oversee the delivery to ensure all safeguarding responsibilities are adhered to. WMC is a professional arts organisation with a highly experienced Creative Learning team delivering music education projects for all ages across the county. As such it is fully committed to safeguarding the vulnerable people we will be working with all year round. WMC has been delivering outreach work for 20 years and is very experienced in all aspects of safeguarding. All staff and artists leading sessions are DBS checked and risk assessments are carried out at all levels of activity and events. For artists delivering 11 work there are lone worker policies in place and guidance from partners such as Age UK Wiltshire and Community First. All volunteers will be trained for their roles in the project delivery and will already be associated with our partner organisations.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Our application to the National Lottery Community Fund is for a five-year project duration from Sept 2020 August 2025 and we are also applying to a number of other trusts and grant making bodies for match funding. In order to sustain CAW beyond 2025 we are looking at commissioning models for the future.

17. Is there anything else you think we should know about the project?

This request for 1500 in 2020/21 will fund a bespoke cultural offering for Melksham community area ensuring that isolated older people gain access to high quality heritage and creative arts activity. Melksham community areas involvement forms part of the overall lottery funded programme that is benefitting a total of 10 CAs in the county. Trowbridge Melksham Calne Amesbury Corsham Salisbury Royal Wootton Bassett South West Warminster and Chippenham.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3690	Community Area Grant	William Breach Playground Equipment Replacement	Bulkington Parish Council	£5000.00
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Submitted: 19/02/2020 22:21:11

ID: 3690

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The current funds don't allow us to complete the entire project without additional funding.

5. Project title?

William Breach Playground Equipment Replacement

6. Project summary:

For the past two years our ROSPA safety reports on the current equipment in the playground there are a couple of items which no longer meet UK Safety standards. There was one item which is reported as being unsafe and needs to be removed to remove the risk of injury to the public the removal of this item has been completed safely by the local community. However, the removal of the item from the playground has left a significant void in the range of equipment for the local children. This project will replace provide a replacement piece a climbing tower with a new one ensuring the facilities remain a good choice for children but will now meet safety standards and remove the potential risk of the decaying wooden climbing tower.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN10 1SN

9. Please tell us which theme(s) your project supports:

Children & Young People

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2020

Total Income:

£5660.00

Total Expenditure:

£4000.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£9999.54

Why can't you fund this project from your reserves:

I'm not entirely sure I understand the figures needed above but I've input what I know happy to supply any additional papers. We require an additional 5000 to complete on this replacement project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£14999.54		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Reggae Plus Green Slide	10227.54	Our reserves		5227.54
Black Grass Lock Surfacing	2021.00	Our reserves		2021.00
Delivery Installation	2751.00	Our reserves		2751.00
Total	£14999.54			£9999.54

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Local children will benefit from the replacement of the climbing tower in the playground because the current one needs to be removed due to safety reasons and we want to maintain the options for play in the playground.

14. How will you monitor this?

The playground is an open public space which we will seek feedback from the local community for the increase usage of the facilities following the installation of a new climbing tower.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We will be using a reputable company Playdale to install the equipment they will be safeguarded by their own terms and conditions of contracting with us

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Project will end once installed items have been handed over from supplier and installation team.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3845	Community Area Grant	Forest Community Centre Roof	Forest Community Centre	£3000.00
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Submitted: 22/08/2020 13:18:37

ID: 3845

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Forest Community Centre Roof

6. Project summary:

We are a community centre in Forest Melksham. Since opening back up after the COVID closed period we have discovered a leak in our roof which needs to be fixed as a matter of urgency. However, we don't have the funds to afford to get this work completed.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7FF

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Leisure and Culture

Older People

Our Community

Other

If Other (please specify)

We are a community centre

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2020

Total Income:

£53386.00

Total Expenditure:

£54418.00

Surplus/Deficit for the year:

£-1677.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£6532.00

Why can't you fund this project from your reserves:

Our free reserves are being used to cover the day to day cost of running the community centre during the COVID crisis. The centre was closed from March to August and we now can only open with limited capacity. The charity will be making a contribution towards to cost of these essential repairs but cannot fully fund it.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£6450.00		
Total required from Area Board		£3000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Roofing contractor	5500.00	donation	yes	2000.00
decorating materials	600.00	volunteer contribution (75hrs)	yes	1050.00
ceiling boards	100.00	reserves	yes	400.00
electrician	250.00			
Total	£6450			£3450

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The local community rely on the community centre its events and being able to hire the centre.

The community centre plays a role within the community of Forest and Melksham as a whole. Forest is classed as a deprived area of Melksham the community comes together to events hosted by the community centre to join the community closer. The centre has many outside organisations using the building like Older people groups This Girl Can Melksham Quilters and Forest Community Centre Football Club. The centre is very much used by members of the community and its vital the centre continues long term.

14. How will you monitor this?

It will stop leaking.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Forest community centre has appropriate safeguarding procedures and policies.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This funding will be for essential repairs to the building so that we can continue to be the valuable community resource we are know as.

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

